

Grammar

Practice A

Anne and Paul are planning a trip to London. Complete the sentences with the correct form of the verbs in parentheses.

1. They (get) will get some traveler's checks before they (leave) leave.
2. Anne (make) _____ a list of all the interesting places to visit before they (go) _____.
3. As soon as they (arrive) _____ at their hotel, they (call) _____ us.
4. When they (walk) _____ around London, they (take) _____ photos.
5. After they (walk) _____ on Tower Bridge, they (go) _____ to see Big Ben, the clock.
6. If it (rain) _____ hard, they (visit) _____ a museum.
7. After they (see) _____ Big Ben, they (buy) _____ tickets to see a play.
8. After they (visit) _____ the sights, they (go) _____ shopping.

Practice B

Find the errors in the sentences and rewrite them correctly. The error may be punctuation.

1. If I get some time off this winter, I go to Arizona for a vacation.
If I get some time off this winter, I will go to Arizona for a vacation.
2. It will be warm, when I get to Phoenix.

3. As soon as I will arrive, will put on light clothes and walk in the sun.

4. After I visit sights in Phoenix I will rent a car and drive to the Grand Canyon.

5. I take a lot of pictures as soon as I will get there.

Practice C

Complete the sentences using *if* or *when*.

1. I'll give you a call _____ I get back from New York.
2. Our teacher may be here soon. _____ she comes, please tell her that I don't feel well.
3. Their parents will get angry _____ they don't leave the party soon and come home.
4. _____ we pass the test tomorrow, let's go out and celebrate.
5. I'll go out _____ it stops raining.
6. I'll stop talking on the phone _____ dinner is ready.
7. I'll take everybody out for lunch _____ I get my paycheck.
8. _____ I win the lottery, I'll buy a big house.
9. I'll send you a photo _____ you give me your email address.
10. I'll probably stay home on Saturday. But _____ I decide to go out, I'll let you know.

Practice D

Complete the sentences using *after*, *before*, *as soon as*, and *until*.

1. I'm really hungry. I'll get something to eat _____ I leave the school.
2. I want to travel around the world _____ I graduate.
3. They're going to work _____ they finish the job.
4. She wants to finish her homework _____ she goes to bed.
5. I'll help you fix your computer _____ possible.
6. She is not allowed out _____ she has cleaned her room.
7. I never eat candy _____ I brush my teeth.
8. Make sure you have your passport _____ you go.
9. He loves cars. He wants to learn how to drive _____ he is old enough.
10. She couldn't sleep _____ her neighbors stopped playing music.

Reading

A. Read the text.

“I’ll get started as soon as I . . . ”

Do you like to put things off until the last minute? If so, you are like many others. Most people admit that they struggle with **procrastination** on a regular basis. Read on to discover the top five reasons people procrastinate and how you can stop procrastinating.

1. *Feeling overwhelmed* Many tasks seem **overwhelming** until you get started. But some tasks, unfortunately, really are overwhelming. When faced with a task that seems impossible, try breaking it down into mini-tasks. It’s easier to create an effective plan of attack when the task is broken down into a series of smaller, more manageable steps. And it’s easier to get started when you have a plan.
2. *Fearing failure* It’s hard to start working on a task that you think you may fail at. But you’ll never know if you can do it unless you try. And once you try, you may well find that it is much easier than you thought. So face your fears. Take a deep breath and just dive in. You’ll probably surprise yourself and succeed.
3. *Not knowing where to begin* Not being able to see the starting point of a task can make even unpleasant **distractions** seem impossible to **resist**. When faced with such a complicated task, the important thing is just to start. Try something—anything—because, even if it is the wrong thing, it could lead you to something else. That “something else” could be the thing that sets you on the right path. Just start moving and eventually you will find the right path.
4. *Having too much to do* Most people need to multitask to do their job effectively. However, when some tasks are easy or familiar, you are likely to put the more difficult and unfamiliar task aside until later. Don’t wait to do the hard tasks until a time when you have nothing else to do, because that time probably won’t come! Decide to make a start on that difficult task and you’ll probably find it isn’t that difficult after all.
5. *Avoiding unpleasant tasks* When a task is unpleasant, the best thing to do is to just get it over with. It’s probably not going to go away, and you’ll only be thinking about it. Set yourself small rewards for small **accomplishments**, such as a phone call to a friend or a coffee break. Focus on how you are going to feel once you’re finished.

- Glossary:**
- procrastination (n.)** delaying doing something you ought to do (การผัดวันประกันพรุ่ง)
 - overwhelming (adj.)** very big in amount or number (ที่มากมาย)
 - distraction (n.)** something that gets your attention away (สิ่งที่ทำให้เสียสมาธิ, สิ่งรบกวน)
 - resist (v.)** to stop yourself from doing something that you would very much like to do (ต้านทาน, อดทน)
 - accomplishment (n.)** something done or achieved successfully (งานที่ทำสำเร็จ)

B. Complete the chart. Write tips for each reason.

Reason for procrastination	Tips
Feeling overwhelmed	
Fearing failure	
Not knowing where to begin	
Having too much to do	
Avoiding unpleasant tasks	